

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 436 – Solicitations By and Of Staff Members

- 1.0 The purpose of this policy is to protect the Roseville Area Schools' students and employees from undue interference with instruction.

- 2.0 Sales Representatives and Agents
 - 2.1 All sales representatives and agents are discouraged from contacting School District instructional personnel during the duty day.
 - 2.2 Sales representatives and agents must obtain written permission before contacting school district instructional personnel during the duty day.
 - 2.3 School District employees shall report any irregularities involved in the implementation of this policy to an immediate supervisor as soon as possible.
 - 2.4 Sales representatives and agents are required to comply with District Policy 804: Visitors. Permission may be revoked for failure to comply with the Visitors Policy.
 - 2.5 "School District instructional personnel" is defined as teachers, paraprofessionals, specialists, and other individuals whose primary duties are to provide instruction for students.

- 3.0 Requests for data will be governed by District Policies 428: Public and Private Personnel Data and 584: Collection, Maintenance, Use and Release of Student Educational Data.

- 4.0 Staff Solicitation
 - 4.1 School District employees shall have the opportunity to participate in the District Annual Fall Giving Campaign.
 - 4.2 School District employees shall not use school time, school facilities or school materials to solicit for personal financial profit.
 - 4.3 School District employees may solicit voluntary contributions from School District employees for social activities and for School District employees and students in financial need when such solicitations do not interfere with instruction. Participation in any solicitation for social activities or fund drive for financial needs shall be entirely voluntary for each individual.

Adopted: 06/10/71 Adopted
Revised: 10/23/08 Revised