



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

RAMS 2018-2019 Parent and Family Engagement Plan

RAMS is committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if school and home work together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I. Description of how the District and School will Implement Required Components

1. RAMS will engage parents and families who have Title I students in developing/revising the district and school Plan.
 - *Evaluation of school year plan 2017-2018/Planning for 2018-2019 school wide plan - April of 2018 and May of 2018*
 - *School Year plan sharing - Fall Title I Family Night at RAMS – (October 9th, RAMS Media Center)*
 - *Plan sharing with parents at conferences Fall (November 1st and 5th) and Winter (January 24th and 28th)*
 - *Plan update -Winter Title I Family Night at RAMS - (January 17th, RAMS Media Center)*
 - *Sharing and planning update with PTA Meeting in Spring*
 - *Update and future planning - Spring Title I Family Night at RAMS - (May 22nd, RAMS Media Center)*

Title I Lead: Jill Bue

Contact information: jill.bue@isd623.org, 651-482-5280 ext. 235

2. RAMS will convene an annual meeting, at a convenient time, when the parents of participating children are available to attend. The Title I annual meeting will inform parents about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved.

An annual meeting to gather insights ideas and feedback from parents will be held October 9th in the RAMS Media Center. The Academy teacher will also inform parents during fall conferences (November 1st and 5th) at RAMS. Interpreters are available onsite for parents needing that support in Spanish,

Karen and Hmong. If a parent needs another language we will make arrangements prior to the conference. Transportation to conferences will also be provided to families as needed.

3. RAMS will offer flexible meeting times during morning, evening or weekends and may provide transportation, childcare or home visits.

RAMS will offer families flexible meeting times in the morning, evening or during school as needed to support students and families. Transportation, child care or home visits may be provided as needed. Information will be shared during our fall Open House, Title I Family Nights, Conference nights, via e-mail and phone calls home. We have found these methods highly effective to communicate with parents.

4. RAMS will involve parents in the planning and review of the school improvement plan and the joint development of the schoolwide plan when applicable. If the schoolwide plan is not satisfactory to the parents, submit comments on the plan when submitted to the district. [Section 1114(b)]

RAMS will meet this requirement through our site improvement plan and by gathering input regarding the Parent and Family Engagement (PPE) plan from our Title I Family Night in the fall. Parents are surveyed at evening events (Title I family nights, AVID nights, and PTA meetings) for feedback into our practices. The information gathered is included in the SIP.

5. RAMS will provide assistance to parents of Title students:
 - a. Timely information about programs offered to engage in their child's education.
 - b. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
 - c. If they request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child's education.
 - d. (List activities, such as workshops, conferences, classes, website, including any equipment or other materials that may be necessary to ensure success.)

At our various events throughout the school year, RAMS Title I Parents will be asked about their satisfaction with the Academy program. We will fully explain the curriculum and assessments used during the program to measure achievement levels of the academic standards. We will request feedback and input through surveys and parent/teacher conferences.

Planned events:

- *Title I Family Nights (October 9th, January 17th, and May 22nd)*
- *Parent/Teacher Conferences (November 1st and 5th; January 24th and 28th)*
- *Academy Parent Workshop (December 4th, March 14th)*

Academy Parent Workshop is a new event for Title I families this year. Topics may change based on parent interest or needs, but may include tips on helping students with organization, student advocacy, technology, registration, etc.

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Part II. Description of the Shared Responsibilities for High Student Academic Achievement

RAMS will jointly develop with Title I parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the State academic standards. The compact should:

6. Describe the curriculum and instruction that help their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child's education at home and at school.
7. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:
 - a. Conduct a parent-teacher conference in elementary schools, at least annually, during which time the compact is discussed as it relates to the individual child.
 - b. Provide frequent reports to parents on their children's progress.
 - c. Provide information on how parents can contact staff and staff can best contact parents, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
 - d. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

- *Parent – student – teacher compact*
- *Fall and Winter conference times. Interpreters and transportation provided when needed. Information regarding student progress toward goal will be provided.*
- *Report cards sent home or given to parents three times per year. Progress updates will also be provided from the Academy teachers separately.*
- *Title I Family Nights - Fall, Winter, Spring*
- *We will be gauging interest regarding more frequent meetings with family regarding topics around school success.*

Part III. Accessibility

RAMS will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

We will support parent and engagement and communication by using the following:

- *Google translate link available from website*
- *Teachers also use the language line to communicate with families allowing families to communicate using their home language.*
- *Cultural Liaisons*
 - Shvonne Johnson - African American Liaison*
 - Cecilia Martino – Latino Liaison*
 - Hsar Htoo - Karen Liaison*
 - Zin Zin Htoo - Karen Liaison*
 - Allson Waukau - Native American Liaison*

- *Interpreters available on request.*
- *Synergy e-mail and updates from Academy and Classroom teachers regarding student progress and upcoming school events.*
- *School Newsletter.*
- *Teachers (Title I Academy teachers and regular education) and staff will communicate with parents through:*
 - ❖ *classroom and scheduled conferences,*
 - ❖ *phone conversations,*
 - ❖ *Synergy Updates (homework, grades, event notification)*
 - ❖ *internet/email.*

Communication will include information about student progress; assessment and progress monitoring information; information about the Title I program; strategies, concepts and skills taught by interventionists and the classroom; news about school and/or Title I events and activities; school volunteer needs; and opportunities for school involvement such as PTA or school committees.

Part IV. Family Engagement Budget

List activities for which your school plans to spend Family Engagement funds. State the estimated amount of funds the school anticipates to spend on transportation, supplies, etc. for each activity. All activities listed in this section should be activities that are included in the School and Family Engagement plan. Examples of such activities include transporting parents to conferences, food for Reading/Math event, technology training, supplies for Math night, supplies for family book club, etc.

Activity	Transportation -Estimate	Supplies - Estimate	Food - Estimate	Contracted Services - Estimate	Other
Transporting parents to Title I family nights (3)	\$300				
Food for Title I Family Nights and/or monthly meetings			\$955		
Supplies for Title I Family Nights and/or monthly meetings (family board games, book clubs, math		\$2,361.83			

games etc.)					
Childcare				\$400	
Speakers/Interpreters for Title I Family Nights and/or monthly meetings				\$300	

Part V. Adoption

The RAMS Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On September 4, 2018 the RAMS Parent and Family Engagement Plan will be in effect for the period of the school year.

RAMS will distribute this Plan to all parents of participating Title I children and make it available to the community.



(Signature of Title I Authorized Representative)

Date: August 9, 2018

These parents were involved with the development of this document:

Parent Name	Email Address
Joel Vargas	vargas.joel24@gmail.com
Heather Von St. James	heathervsj@gmail.com
Doreen Brookins	dclevette@comcast.net
Curtis Johnson	curtisjohnson@hotmail.com