



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

## **Harambee Elementary 2019-2020 Parent and Family Engagement Plan**

Harambee Elementary is committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if school and home work together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

### **Part I. Description of how the District and School will Implement Required Components**

1. Harambee Elementary will engage parents and families who have Title I students in developing/revising the district and school Plan.

At the beginning of the school year during open house, we will present parents with a survey of communication options. In addition we ask for feedback, in July, on what they would like to see happen for the upcoming school year. Parents will be given the opportunity during the open house to sign up to participate in the PTO. Developing/revising of district and school plan will take place during PTO meetings in September, January, and June. A survey will be sent to all families in May to gain their input on the plan.

2. Harambee Elementary will convene an annual meeting, at a convenient time, when the parents of participating children are available to attend. The Title I annual meeting will inform parents about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved.

The annual Title 1 meeting will be held on Oct. 17th and 18th in the Media Center.

3. Harambee Elementary will offer flexible meeting times during morning, evening or weekends and may provide transportation, childcare or home visits.

Whenever we have scheduled meetings we will provide ample time as well as multiple meeting times for parents to participate. Home visits will be made based upon need. In addition, transportation will be made available upon request. Childcare will also be provided as needed.

We will coordinate meetings to line-up with other school events such as school conferences. A major goal for us this year is to increase parent participation in the PTO. Meeting dates for the PTO will be established based upon activity dates from the school calendar, and shared with families at open house.

4. Harambee Elementary will involve parents in the planning and review of the school improvement plan and the joint development of the school-wide plan when applicable. If the school-wide plan is not satisfactory to the parents, submit comments on the plan when submitted to the district. [Section 1114(b)] SIP will be available on the school's website and in hard copy in the main office (upon request). Families will be given an online survey where they can give the school feedback on the SIP. Developing/revising

of district and school plan will take place during PTO meetings in September, January, and June. A survey will be sent to all families in May to gain their input on the plan.

5. Harambee Elementary will provide assistance to parents of Title students:
  - a. Timely information about programs offered to engage in their child's education.
  - b. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
  - c. If they request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child's education.  
Parent/Teacher Conferences (Oct 15-16, April 8-9)  
  
Quarterly Listening and information sharing events, with the principal, for families.  
Science and Culture Fair-June 4<sup>th</sup>  
SeeSaw for Schools App to help with communication and involvement of families.

## **Part II. Description of the Shared Responsibilities for High Student Academic Achievement**

Harambee Elementary will jointly develop with Title I parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the State academic standards. The compact should:

6. Describe the curriculum and instruction that help their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child's education at home and at school.
7. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:
  - a. Conduct a parent-teacher conference in elementary schools, at least annually, during which time the compact is discussed as it relates to the individual child.
  - b. Provide frequent reports to parents on their children's progress.
  - c. Provide information on how parents can contact staff and staff can best contact parents, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
  - d. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

## **Part III. Accessibility**

Harambee Elementary will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Harambee will use translators during conference and other family events. Harambee will translate school publications upon request and use Cultural liaisons and the Language line to communicate with families who do not speak English.

## **Part IV. Family Engagement Budget**

List activities for which your school plans to spend Family Engagement funds. State the estimated

amount of funds the school anticipates to spend on transportation, supplies, etc. for each activity. All activities listed in this section should be activities that are included in the School and Family Engagement plan. Examples of such activities include transporting parents to conferences, food for Reading/Math event, technology training, supplies for Math night, supplies for family book club, etc.

<b>Activity</b>	<b>Transportation -Estimate</b>	<b>Supplies - Estimate</b>	<b>Food - Estimate</b>	<b>Contracted Services - Estimate</b>	<b>Other</b>
<b>Fall and Spring Conferences</b>			<b>\$385.69</b>		
<b>SeeSaw for Schools App</b>				<b>\$1,600</b>	
<b>Total</b>			<b>\$385.69</b>	<b>\$1,600</b>	

**Part V. Adoption**

The Harambee Elementary Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On September 3rd the Harambee Elementary and Roseville Area Schools Parent and Family Engagement Plan will be in effect for the period of the school year.

Harambee Elementary and Roseville Area Schools will distribute this Plan to all parents of participating Title I children and make it available to the community.

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 (Signature of Title I Authorized Representative)

August 20, 2019  
 (Date)

These parents were involved with the development of this document:

<b>Parent Name</b>	<b>Email Address</b>
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