



To: Attendees

From: Annie Bearss | AB

Date: November 10, 2016

Comm. No: 162116

Subject: Independent School District #623
 Roseville Area Schools: Long Range Planning Process
 November 3, 2016 Physical Conditions Committee Meeting #5

This meeting was held at Roseville Area High School at 7:30 p.m. on Thursday, November 3, 2016 to begin discussing the needs of the District from the perspective of the Physical Conditions Committee.

Discussion Topics:

- A. Vaughn Dierks from Wold presented the following revised criteria based on the discussion from the previous meeting:
1. We believe in the District Mission Statement: *"Quality Teaching and Learning for All...Equity in All We Do."* Our criteria and prioritization should follow this approach.
 2. In order to maintain *Quality Teaching and Learning Spaces*, and provide for *Equity* in facilities, the physical conditions need to have as the highest focus for consideration:
 - a. Air Quality and Temperature.
 - b. Safety and Security (Based on Best Practices and Standards).
 - c. Life Safety Items (Fire Protection, Code, etc.).
 - d. Accessibility.
 - e. Dehumidification.
 - f. Critically Broken or Damaged Areas and Spaces.
 3. Air Flow to all Educational and Occupied areas should meet established applicable standards.
 4. All buildings should have Fire Protection Systems, and Fire Alarm and Emergency Notification Systems.
 5. All Buildings should have secure entries with appropriate hardware and infrastructure, as well as the ability to control building lockdown and interior spaces during emergency situations.
 6. All student, staff and public areas should meet ADA standards for accessibility.
 7. Learning areas need to provide environments that provide for occupant comfort to alleviate distractions and stress and allow for more productive outcomes.
 - a. Temperature control that allows for consistency in rooms.
 - b. Dehumidification of all Learning Areas.
 - c. Lighting levels appropriate to standards and tasks.
 - d. Acoustically sound spaces.



8. Options must consider ways to address the urgent or critical physical spaces in the District. These would include spaces that:
 - a. Prevent the Educational function of the space from occurring.
 - b. Allow moisture or water infiltration.
 - c. Create safety hazards for occupants.
 - d. Obscure or block safe exiting.
 - e. Areas that if left unaddressed would cause further deterioration.
9. Electrical capacity and capability should plan for current demands of technology and equipment in infrastructure.
10. We are proud of Roseville Schools, and feel strongly that the aesthetics of the schools should reflect the pride of the Community and Students. It is a way for the schools to market themselves and provides a "face" to what we do. Options should consider the following ways to address:
 - a. Cohesive approaches to finishes inside of buildings.
 - b. Identity opportunities that show all buildings are part of a District.
 - c. Finishes that are durable and easy to maintain.
11. *Once the baseline criteria are met, options should address the following:*
 - a. Energy Efficiency should be a priority for the District. Options and Long Range Plans should:
 - 1) Identify areas where existing systems are underperforming.
 - 2) Identify and plan for system upgrades that would have a 10-year or less payback for implementation.
 - 3) Consider upgrades with a 10-20-year payback for possible implementation if the ROI is a smart decision.
 - b. Sustainable design is an important value, but can mean many things to many people. We define our sustainable approach as:
 - 1) Aligned both with industry practices and other area initiatives.
 - 2) Result in durable systems that are easy to operate and maintain.
 - 3) Consider renewable energy sources (solar, wind, etc.).
 - 4) Provide a filter for making future and on-going decisions.
 - 5) Apply to daily operational procedures as well (eg. Cleaning and Food Service practices).
 - c. The building infrastructure should serve as a teaching tool for students when possible, and should look for funding sources and initiatives which may provide for additional implementation.
 - d. Rain events are taking their toll recently, and storm water management needs to be an active part of planning. Long Range options should work with regulatory agencies for considering best practices for storage, reduction and cleaning of runoff.
 - e. Reinvestment in physical conditions should be a regular occurrence with evident investment. Long Range Plans should be similar to other large scale facility management strategies (hospitals, etc.) to provide a comprehensive 2 and 10-year planning approach to remain proactive in addressing needs.



- f. Even though not all municipalities within the District include sidewalks as part of their current infrastructure we believe the need for clear and safe pathways exist at our schools. Options should:
 - 1) Provide for sidewalks on school properties that define a clear path to main entries.
 - 2) Include discussions at the city level for consideration of walks in areas where schools are present.
- B. The committee discussed the revised criteria:
 1. Vaughn mentioned that in all three committees safety, dehumidification and accessibility upgrades were priorities.
 2. The group discussed the criteria referring to upgrading systems for energy efficiency.
 - a. At the previous meeting the group decided to eliminate the specific year amounts specified in this criteria item. However, Vaughn pointed out that this would make it hard to determine whether or not this criteria was met without a specific benchmark. The group agreed after some discussion that it would be appropriate for the criteria to stipulate considering 10-20-year payback system upgrades and to identify and plan for upgrades that have 10-year or less payback.
 - b. Vaughn pointed out that these criteria would not only inform a plan for short term implementation but also a rolling 10-20-year implementation plan.
 3. The committee discussed the aesthetics criteria.
 - a. The group felt it was important to add an element about the perception of the Roseville schools and the influence the schools have over where people buy homes and how they value their community.
 - b. It was discussed that the phrase "life-long learners" should be added to the criteria to ensure that the public would know that the committee was not only referring to E-12 when referencing students.
 - c. The group in general reiterated that this item was appropriate in the baseline criteria.
 4. A question was posed about making quick fixes to some of the issues discussed. Vaughn reminded the group that one of the advantages of having District resources present during the committee meetings and the long range facilities planning in general was that they would be made aware of these issues.
- C. The next meeting (November 14, 2016) will bring all three committees together for a "dry-run" of the presentation to the public (November 29, 2016) where the finalized criteria for all three committees is presented.
- D. Wold will distribute meeting minutes following each meeting and will coordinate with the Communications Committee regarding methods of informing the general public. Independent School District #623 will also post meeting contents to the District website (www.isd623.org).
- E. Next Meetings:
 1. Monday, November 14, 2016 6:30 PM - 8:30 PM at Roseville Area High School Media Center (Combined Criteria Committees Meeting).
 2. Tuesday, November 29, 2016 7:00 PM - 9:00 PM at Roseville Area High School Auditorium (Community Meeting #1).

cc: Vaughn Dierks, Wold