Welcome to the 2019-2020 School Year

What an exciting time of year! The fair is in full swing, Minnesotans are hurriedly wrapping up their summer activities, and students and educators are preparing to head back to school for another great year of learning. Much has happened in and around our schools this summer. The construction progress will be unmistakable at many of our school sites. At others, including Roseville Area Middle School, Parkview Center, Harambee, Falcon Heights and Emmet D. Williams, activities will be picking up significantly after we break ground this fall. Once again, I want to acknowledge that this work wouldn’t have been possible without the generous support of our community. Our students will receive a tremendous educational benefit from these new and updated facilities, and it is exciting to see the plans begin to take shape in reality.

Great things are happening in our schools and in our community! I wish you all the best in your final days of summer, and look forward to seeing you in our halls, at our events and taking part in the education of our young people.

Aldo Sicoli
Superintendent
Your School Board

The school board of Roseville Area Schools supports educational philosophies and procedures that promote a high-quality education for all students. While the board is legally responsible for school programs and operations, it delegates authority for the district’s daily operations to the district superintendent.

The board focuses on student outcomes, encourages diverse viewpoints, focuses on strategic leadership, makes collective rather than individual decisions, is future oriented, and governs proactively.

The school board of Roseville Area Schools has six members elected at large to serve four-year terms. Three school board members are elected in November of each odd-numbered year. The board holds its annual organizational meeting in January and elects the chair, clerk and treasurer for the upcoming year.

Communications

The district, schools, and programs provide a number of opportunities for parents and families to learn about important news and upcoming events.

Roseville Area Schools produces 623 Today, a newsletter that is mailed to all resident households and open-enrolled families three or four times per year. The district’s website at isd623.org provides a wealth of information about the district, its schools, Roseville Community Education programs and much more. The district also maintains Facebook and Twitter accounts with the latest updates on student and staff news and accomplishments.

Managing Your School Newsletter Subscription

Every school in Roseville Area Schools has a newsletter that goes out via email. This newsletter is a great resource as it contains important school news and upcoming events. If you need to make any changes to your electronic newsletter subscription, please follow these steps:

- **Subscribing:** If you want to receive the electronic newsletter from a school (and don’t currently receive it) you must go to that school’s website homepage and select Subscribe to School News under Quick Links.
- **Unsubscribing:** If you no longer want to receive an electronic newsletter from a school, you must scroll to the bottom of a newsletter email and select “Opt Out.”

As your student changes schools in our district, we ask that you manage the subscribing and unsubscribing processes. If you have any questions about receiving the newsletter, please call your school’s office and they will be happy to help!
# About Our Schools

<table>
<thead>
<tr>
<th>School Name</th>
<th>Start/End Times</th>
<th>Address</th>
<th>Phone Numbers</th>
<th>Contacts</th>
<th>Colors</th>
<th>Mascot</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brimhall Elementary School</td>
<td>9:35 a.m. / 4:00 p.m.</td>
<td>1744 County Road B West, Roseville, MN 55113</td>
<td>651-638-1958 / 651-724-6204</td>
<td>Principal: Dr. Mary Bussman, Secretary: Janet Maitrejean, Friendship Connection: 651-724-6210</td>
<td>Blue &amp; White</td>
<td>Bengals</td>
</tr>
<tr>
<td>Central Park Elementary School</td>
<td>8:55 a.m. / 3:20 p.m.</td>
<td>535 County Road B2 West, Roseville, MN 55113</td>
<td>651-481-9951 / 651-724-6296</td>
<td>Principal: Becky Berkas, Secretary: Colleen Angellar, Out of School Time: 651-481-0745</td>
<td>Blue &amp; White</td>
<td>Panther</td>
</tr>
<tr>
<td>Edgerton Elementary School</td>
<td>9:35 a.m. / 4:00 p.m.</td>
<td>1929 Edgerton Street, Maplewood, MN 55117</td>
<td>651-772-2565 / 651-724-6296</td>
<td>Principal: Brian Koland, Secretary: Lori Long, Friendship Connection: 651-771-9835</td>
<td>Blue &amp; Gold</td>
<td>Eagle</td>
</tr>
<tr>
<td>Emmet D. Williams Elementary School</td>
<td>9:35 a.m. / 4:00 p.m.</td>
<td>955 West County Road D, Shoreview, MN 55126</td>
<td>651-482-8624 / 651-259-1980</td>
<td>Principal: Dr. Jen Wilson, Secretary: Juli Fick, Friendship Connection: 651-482-0421</td>
<td>Purple &amp; White</td>
<td>Bobcat</td>
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<tr>
<td>Fairview Alternative High School</td>
<td>8:50 a.m. / 3:20 p.m.</td>
<td>1910 County Road B West, Roseville, MN 55113</td>
<td>651-604-3800 / 651-646-0021</td>
<td>Principal: Laura Freer, Secretary: Vicki Day, School Colors: Blue &amp; Silver</td>
<td>Blue &amp; Silver</td>
<td>Phoenix</td>
</tr>
<tr>
<td>Falcon Heights Elementary School</td>
<td>8:55 a.m. / 3:20 p.m.</td>
<td>1393 West Garden Avenue, Falcon Heights, MN 55113</td>
<td>651-464-0816</td>
<td>Principal: Beth Behnke, Secretary: Louise Portugese, Friendship Connection: 651-641-0035</td>
<td>Blue &amp; Gold</td>
<td>Falcon</td>
</tr>
<tr>
<td>Harambee Elementary School</td>
<td>9:35 a.m. / 4:00 p.m.</td>
<td>30 County Road B East, Maplewood, MN 55117</td>
<td>651-379-2500 / 651-724-6296</td>
<td>Principal: Delon Smith, Secretary: Lindsay Most, Friendship Connection: 651-379-2702</td>
<td>Blue &amp; Green</td>
<td>Butterfly</td>
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<tr>
<td>Little Canada Elementary School</td>
<td>8:55 a.m. / 3:20 p.m.</td>
<td>400 Eli Road, Little Canada, MN 55117</td>
<td>651-490-1353 / 651-724-6448</td>
<td>Principal: Garin Bogenholm, Secretary: Jodie Spirer, Friendship Connection: 651-482-0420</td>
<td>Blue &amp; White</td>
<td>Bobcat</td>
</tr>
<tr>
<td>Parkview Center School</td>
<td>7:35 a.m. / 2:00 p.m.</td>
<td>701 County Road B West, Roseville, MN 55113</td>
<td>651-487-4360 / 651-487-4364</td>
<td>Principal: Kristen Smith Olson, Assoc. Principal: Rena Jepma-Krohn, Secretary: Maggie Kaufmann, Friendship Connection: 651-487-4391</td>
<td>Black &amp; Silver / Jaguar &amp; Raider</td>
<td></td>
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<tr>
<td>Roseville Area Middle School</td>
<td>8:05 a.m. / 2:40 p.m.</td>
<td>15 East County Road B2, Little Canada, MN 55117</td>
<td>651-482-5280 / 651-482-5281</td>
<td>Principal: Dr. Tyrone Brookins, Assoc. Principals: Becky Sutten (7) &amp; Joseph Bue (8), Secretary: Linsey Owen, School Colors: Black &amp; Silver</td>
<td>Black &amp; Silver</td>
<td>Raider</td>
</tr>
<tr>
<td>Roseville Area High School</td>
<td>8:10 a.m. / 2:40 p.m.</td>
<td>1240 County Road B2 West, Roseville, MN 55113</td>
<td>651-635-1660 / 651-604-1465</td>
<td>Principal: Christina Hester, Assoc. Principals: Naida Grussing-Neitzel, Drew Woods, Shlynn Hayes, Angie Woods, Reed Hornung (Activities Director) / Secretary: Gail Pavelko, School Colors: Black &amp; Silver</td>
<td>Black &amp; Silver</td>
<td>Silver Fox</td>
</tr>
</tbody>
</table>
School Meals

Roseville Area Schools’ Nutrition Services offers a nutritious breakfast and lunch every day! In addition, some sites offer after school snacks, a Fresh Fruit & Vegetable Program snack, and kindergarten milk (see your school nutrition services manager for more details on programs offered at your school).

Visit the website to access interactive menus (now featuring ingredients, nutrition and allergen information), online free and reduced-price meal applications, pay for meals and more! There is also an app available for smart phones, “Web Menus” by School Nutrition & Fitness, http://RosevilleNutrition.com.

Highlights for the 2019-2020 School Year

- **Minnesota Thursday**: The first Thursday of each month will feature a local menu with dairy, proteins, grains, and produce sourced within a 300-mile radius (as seasonally available).
- **Harvest of the Month**: We are excited to continue our partnership with The Good Acre and expand our Harvest of the Month offerings! In addition to last year's recipes of herb-roasted zucchini and summer squash, parmesan-roasted broccoli, cinnamon-roasted sweet potatoes, coleslaw, baked Yukon Gold potatoes, fennel-roasted carrots, and maple-sage delicata squash, we are thrilled to introduce kohlrabi, multicolor cauliflower, Brussels sprouts, beets, watermelon radishes, spaghetti squash, parsnips, and rainbow carrots.
- **Farm2School**: Working through The Good Acre food hub, we are able to source hyper-local foods from farmers with an emphasis on small, female and/or minority owned, and those with sustainable and/or organic practices. We served over 20,000 pounds of local produce last year and hope to continue to grow this program.
- **Fresh Fruit & Vegetable Program**: This program offers a fresh fruit or vegetable snack daily to the students at Central Park, Edgerton, and Harambee.

Reducing Food Waste & Serving Our Community

Nutrition Services launched a summer pilot in partnership with Feeding America/Second Harvest Heartland to salvage food that would otherwise be thrown away and donating it to community shelters. A new program called MealConnect acts as a sort of Uber for food, connecting volunteers with food donation sites and shelters that can accept the food. Over the course of the summer, 183 pounds of food were saved and donated to area shelters including Ascension Place, Women of Nations, and Bridgeview to include in their meals. This program not only cuts down on organic waste going into the trash but also ensures that the food goes to those in need. This program is a win-win for our schools and our community and we look forward to an expansion during the school year.

Nutrition Services Introducing More Plant Based Recipes

This year, Roseville Area Schools is continuing to focus on adding plant-based proteins to our menus at all schools. New items will be slowly added to menus after they pass student-approval testing. In the past several years, we have seen requests for more vegetarian and vegan options on the rise and, as an organization, we feel it is our responsibility to make decisions that positively affect our environment and support student requests in this arena. Plant-based meals reduce our impact on the environment as plants require less resources than animal products to be cultivated. For example, a beef burger requires 326 gallons of water while a serving of garbanzo beans only uses 46 gallons. That is equivalent to saving enough water for 11 showers! Adding plant proteins such as tempeh, tofu or legumes promotes healthier diets to our students. Our nutrition services staff will be working to develop menu items that are just as delicious as our usual meat based recipes. You can watch for new recipes by checking out our online interactive menus.

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**Roseville is an Allergy-Aware School District**

At Roseville Area Schools, we have aligned our policies and practices with Food Allergy Research & Education to avoid exposure, while also ensuring emergency care plans are in place. We cannot guarantee any cafeteria will be peanut-free, egg-free, soy-free, etc., as we cannot control what comes in through home lunches. Food provided in our schools is thoroughly screened for any allergens including those that are processed in a facility that may include allergens. Through full transparency on our interactive menus, the power is in the hands of the families and students to choose safe meals that both align with their food safety concerns as well as religious or cultural considerations. All ingredient lists will be available as well as the top eight allergen icons and special diet filter on the district website and via the menu app.

**School District to Partner with Local Pork Farmer**

Last year, Roseville Area Schools reintroduced pork to its menus and is working with Hidden Stream Farm in Elgin, Minn. All items containing pork will be clearly denoted by the pork symbol on the menus. Nutrition Services staff have undergone training on proper handling, how to avoid cross-contact with other menu items, and the best way to communicate to students to help select menu items that are culturally appropriate.
Application for Educational Benefits

All families are strongly encouraged to fill out an annual application even if they do not feel they qualify. Families who have received benefits in the past must complete a new application each year by October. Applications for meal benefits are mailed to all families each year in late August but can also be completed online after August 5, 2019. Online applications can be found on the website: RosevilleNutrition.com.

Note: Copies, emails, or faxes of applications are not accepted; original meal application forms only.

Families may qualify for free or reduced-price meals if they meet the following criteria:

- Total household income falls at or below the following guidelines in the table at right.
- Family currently receives benefits through Minnesota Family Investment Plan, SNAP (Food Stamps) or Food Distribution Program, or Indian Reservations.
- Family has foster children.

Families will be notified of their application eligibility by mail. Student eligibility and applications are considered private data and are released only to federal and state agencies that are responsible for administering the program. If you do not currently qualify, you may reapply at any time if your household income changes. Call 651-625-6445 if you have questions.

### Income Guidelines for Free or Reduced Priced Meals

<table>
<thead>
<tr>
<th>Household Size</th>
<th>Maximum Monthly Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$1,926</td>
</tr>
<tr>
<td>2</td>
<td>$2,607</td>
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<tr>
<td>3</td>
<td>$3,289</td>
</tr>
<tr>
<td>4</td>
<td>$3,970</td>
</tr>
<tr>
<td>5</td>
<td>$4,652</td>
</tr>
</tbody>
</table>

How to Use the District’s Interactive Menu

Have you been using our interactive menu and menu app? These tools help provide full transparency on our menu items, assist our students with special dietary needs, and let you know what’s on the menu when you’re on-the-go.

Check out what our menus and app can do!

1. **Special Meal Accommodations & Allergen Filter:** This allows you to cross off undesired ingredients for those students with food allergies. Select from the list and all those menu items containing that ingredient will be crossed off.

2. **Nutrition Report Card & Carb Count Tools:** This allows you to select your meal from the day’s offerings and it tallies up all of the nutritional information on your tray. This is especially helpful for those students who need to track carbohydrates, protein, or sodium due to special dietary needs.

3. **Menu Item Information:** Hover over or click an item to find a photo, ingredient list, nutrition information, allergen/special diet icons, and a rating tool to provide feedback on the menu.
GET INVOLVED

Parents can do much to help ensure a quality education for their children. Roseville Area Schools encourages parents, families, and community members to become involved and support children as they learn about their world and prepare for their life challenges. Whether in small ways or through formal commitments, you can make a difference.

Research shows that when students feel connected to school, they are less likely to use alcohol and other drugs, engage in violent or deviant behavior, become pregnant, or experience emotional distress. What can you do as a parent to help your child feel more connected to school?

- Be a model of respectful, cooperative, positive behavior in everyday interactions.
- Participate in school events.
- Show interest in your child’s academic activities.
- Maintain regular contact with your child’s teachers.
- Monitor your child’s homework completion and work on assignments that involve family participation.
- Listen when things go wrong.
- Meet your child’s friends and their parents.
- Ask school leaders what you can do to support them.
- Volunteer at school.

The Roseville Area Schools Foundation (RASF) supports educational excellence and innovation within Roseville Area Schools. During the 2018-19 school year, RASF gave more than $65,000 in teacher grants, positively impacting students in all of our schools. In addition, a $10,000 grant to fund the new IDEA Lab at Roseville Area Middle School marked the third installment of a four-year, $100,000 commitment toward this important initiative.

Join Us for the Fall Luncheon
The Foundation will host its 14th annual luncheon – Making an Impact – on Wednesday, September 25 from 11:30 a.m. to 1 p.m. at the Midland Hills Country Club. This year’s speaker is Minnesota First Lady Gwen Walz, a former educator and lifelong advocate for public education. This celebration is free and open to the community and will highlight the Foundation’s significant accomplishments.

Visit rosevilleareaschoolsfoundation.org for more information or to donate. To register for the luncheon, complete the online form at tiny.cc/LetsDoLunch, email foundation@isd623.org or call 651-604-3507.

Board Members:
Susan Guck, Chair
Huda Yusuf, Vice Chair
Beth Voermans, Treasurer
Scott Roste, Secretary
Gail Mason-Chagil, Past Chair
Noemi Arocho
Deb Bahr-Helgen
Burt Johnson
Dorothy Markowitz
Jen Peterson
Claire Verbeten
Sami Banat, Student Liaison
Karen Schaub, District Liaison

During the 2018-19 school year, the Roseville Area Schools Foundation awarded more than $65,000 in grants to teachers and programs, positively impacting students in all of our schools.
Roseville Early Childhood Programs

Roseville Area Schools Early Childhood Programs provide the foundation of lifelong learning and success through educational opportunities for families and children ages birth – kindergarten entrance.

Early Childhood Family Education (ECFE) Classes
Early Childhood Family Education is a program for all families with children, birth to 5 years old. The goal of these classes is to support parents and families in their child-raising role and provide children with opportunities to discover and learn. Weekly classes are held during the day, evenings and Saturday mornings. Each class provides for parent-child activity and a parent discussion group. Class fees are on a sliding scale, and fee waivers are available.

Pre-K
Roseville Area Schools’ pre-K classes provide the building blocks for lifelong success for 3-5-year-old children. Children will discover endless possibilities in our all-day, half-day, and bilingual classes. Our stimulating learning environments foster growth socially, emotionally, physically and intellectually. Each day’s activities include music and movement, sensory exploration, story time, creative arts, dramatic play, literacy and math activities, outdoor play, and circle time. We use an innovative, theme-based curriculum that includes individualized activities to help all children reach goals that lead to school success. Financial assistance, scholarships and transportation may be available to qualifying families.

Free Early Childhood Screening
The State of Minnesota requires all children, as early as 3 years old, but prior to entering kindergarten, to have a quick screening of their development, vision and hearing. This does not determine kindergarten readiness, but does help identify children who may benefit from early childhood services. Screening appointments are held throughout the school year.

Toy Lending Library
Located at Parkview Early Childhood Center and Fairview Community Center, the Toy Lending Library is open to all individuals, families and childcare providers. Membership is free. As a member of the Toy Lending Library, you can check out:

- Slide and riding toys
- Puzzles, toys and games
- Children’s books and parenting magazines/books
Roseville Community Education seeks to engage our ever-changing communities and partners in developing meaningful services, quality programs, and lifelong learning opportunities for all.

Friendship Connection
Friendship Connection is a school-age child care program offering care before and after school, on non-school days, and in the summer for students in grades K-8. The program is open Monday–Friday, 6:30 a.m.–6 p.m. Friendship Connection offers opportunities for physical, social and emotional growth through activities in art, science, engineering, cooking, creative arts, music, sports, language arts, technology and homework assistance.

Mentoring 3.0
The Mentoring 3.0 program matches staff and community members with Unity Center students. Along with monthly events, mentors will meet with students three times a month to check in, help with homework, or simply talk. If you are interested in joining the Mentoring 3.0 program, visit the district web page at isd623.org/be-involved-unity-centers.

Community Education Brochure
The Roseville Community Education brochure is mailed twice a year to households located within the school district boundaries. It contains program information, along with listings of adult enrichment and aquatics classes. Fall/Winter brochures are mailed to homes the second week of August.

GED Testing Center
The General Educational Development exam (GED) can give you the opportunity to earn a high school equivalency diploma – a credential recognized as a key to employment opportunities, advancement and further education. The GED exam is comprised of four tests in the areas of reasoning through language arts, mathematical reasoning, science, and social studies. The Roseville Adult Learning Center offers GED testing at Fairview Community Center. To schedule a testing session, please visit GED.com and register an account.

Roseville Area Senior Program
The Roseville Area Senior Program (RASP) is one of the largest senior programs in the metro area. RASP offers an assortment of programs and services for individuals 50 years of age or older including: Meals on Wheels, volunteer medical rides, health and wellness education, clinics and screenings, fitness classes and activities, social events, safe driving classes, volunteer opportunities, and the Roseville Gift & Craft Shoppe. RASP hours are 8 a.m. – 4 p.m., Monday through Friday. For information, call 651-604-3520, or visit isd623.org/commed/senior.
Roseville Community Education

Adult Enrichment
Are you looking for ways to be healthier, how to fix your kitchen sink, or looking to pursue your passion for cooking? Adult Enrichment has something for everyone. We offer one time classes or multiple sessions in a variety of areas including aquatics, arts, cooking, dance and music, fitness, home, languages, career and finance, mind and body, personal interest, and technology.

Adult Learning Center
Adult Basic Education helps learners ages 16 and up complete a Roseville Area High School diploma; study to pass the General Education Development tests (GED); review for college entry or employment enhancement; and improve reading, writing and math skills. For more information, call 651-604-3553 or visit isd623.org/commed/alc.

Dual Enrollment/Credit Make-up (ages 16-21)
Dual enrollment helps learners recover the necessary credits to graduate while maintaining full-time enrollment in high school. For more information, call 651-604-3553.

English Language (EL) for Adults
The English language program helps emerging English-speaking adults who seek to improve their English language communication skills. Participants may study vocabulary, math, reading, American culture, citizenship, work readiness, grammar, writing and conversation. They may also prepare for the TOEFL and/or improve employment skills. Our advanced levels of EL incorporate academic content and can lead to a Roseville Area High School diploma.

Youth Enrichment
Classes for youth are offered to pursue interests, expand abilities, and improve social skills through out of school time opportunities. Programming is offered for grades K-8 before school, after school, early evenings, non-school days, and weekends.

21st Century Community Learning Centers
Unity Centers at Central Park, Harambee, Edgerton and Roseville Area Middle School provide academic support and enrichment opportunities for students in grades 4-8 and their families before and after school, on non-school days, and in summer sessions. The goal of the Unity Centers is to bring “learning to life” by uniting as a community to see that all students have opportunities to learn, earn, and lead.

For more information, please contact Cyndi Arneson at 651-604-3760 or cynthia.arneson@isd623.org.
Safety

The district takes many steps to ensure the safety of its students. The following summaries provide an update on several key issues.

Pesticides
Roseville Area Schools, in accordance with Minnesota law, is required to inform parents, guardians and staff, if and when, the district applies pesticides on school property. Specifically, this law requires schools that apply pesticides to maintain an estimated schedule of pesticide applications and to make the schedule available to staff for review and/or copying at each school office. The tentative schedule for 2019-2020 is:

- Insects and Rodents: Quarterly inspection and application if needed. Inspections/applications in September, December, March, and June.
- Vegetation: Bi-annual inspection, application of herbicide if needed. Inspections spring and summer. Applications mid-June to mid-August. State law further requires that the district explain to parents and guardians that “the long-term health effects on children from the application of such pesticides, or the class of chemicals to which they belong, may not be fully understood.”

If you would like to be notified before the district applies any pesticide or if you have any questions regarding this notice, please call 651-628-6442.

Asbestos
Mandatory asbestos inspections are conducted in accordance with the Code of Federal Regulations “Asbestos Hazardous Emergency Response Act” (AHERA CFR Part 763) for all schools instructing kindergarten through grade 12.

Our schools are inspected by Institute for Environmental Assessment (IEA), a qualified environmental consulting firm that specializes in asbestos investigation. IEA, along with the Roseville Schools has put together a management plan for the asbestos remaining in Roseville Schools. The management plan includes analysis of the data, assessment of the existing and potential hazards to building occupants and the selection, prioritizing and scheduling of response actions.

A copy of each management plan is located in the Buildings and Grounds Office at the Roseville Area Schools District Center, 1251 County Road B2 West. The management plans are available for inspection to the public within five working days after receiving a request for inspection.

Indoor Air Quality
Roseville Area Schools, in accordance with Minnesota law, has appointed an indoor air quality coordinator, trained and certified by the Minnesota Department of Education. Annual walk-through and ventilation inspections are performed at all sites, in order to look for and plan corrective measures for any potential indoor air quality concerns. Roseville Area Schools follows the EPA’s “Tools for Schools” as its primary resource.

Also according to state law, the district must notify parents of the role of the district’s indoor air quality coordinator. The coordinator serves as a resource to parents with concerns about indoor air quality, both in and out of the school environment.

Lead in Drinking Water
Every five years, Roseville Area Schools tests its drinking water as recommended by the Minnesota Department of Health. If results exceed the EPA’s action level for schools, the district will use EPA approved measures to provide safe drinking water.

Latex-Reduced Environments
Roseville Area Schools is committed to providing learning and work environments that are healthy and safe for all students and staff. To this end, all district schools and instructional support facilities have been designated as latex-reduced environments. The following guidelines are in place at all district schools and instructional support facilities:

- Latex balloons are restricted from Roseville Area Schools for the protection of students and staff who have latex allergies. They contain large amounts of latex residue and, therefore, carry the most danger for allergic reactions.
- Latex products of all kinds have been removed from health offices.
- The district will make every effort to order latex-free products (natural rubber products). In areas such as science classrooms, latex equipment may still be in use because latex free alternatives are unavailable. If a student has a known latex allergy, latex will not be used in that classroom.

We continue to develop awareness of other latex products that are being used in our schools. We either replace them with latex-free alternatives, or if replacements are not available, we focus on reducing the use of these products.

For more information on these programs, please contact the Department of Buildings and Grounds at 651-628-6442.
General Information

CENSUS
The district uses resident information to anticipate future service needs for K-12, preschool, community education and adult services. The state bases its funding on number and age of residents, which makes it vital for the district to obtain accurate resident information.

When you participate in the school census, you help ensure that your district receives funding for your child. In addition, census participation allows the district to reach out to parents of preschoolers by notifying them of early childhood screenings and sending them the early childhood newsletter, On Growing Up. If you have questions about the census or want to add your family to the census, please call Lora Rutt at 651-628-6449.

CRIMINAL BACKGROUND CHECKS
The school district will seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district will also seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors and student employees.

ENROLLMENT OPTIONS
Minnesota students may choose to attend another public school, other than the public school in their designated attendance area, under a number of enrollment options defined in law. These options include post secondary enrollment, open enrollment, graduation incentives, diploma opportunities for adults, area learning centers, public and private alternative programs, education programs for minor parents and pregnant minors, charter schools, and home schooling.

In addition to these options, Roseville Area Schools allows children to enroll in another school within the district if space is available. The district provides transportation for elementary students enrolled at options schools including the Little Canada Dual Language Immersion program, Parkview Center School, Central Park Spark, and Harambee. Students who enroll in other schools within Roseville Area Schools, but outside their assigned attendance area, must provide their own transportation. For information about state-wide enrollment options or district enrollment options, call the Roseville Area Schools Central Enrollment Office at 651-635-1626.

IMMUNIZATIONS
Minnesota School Immunization Law requires documentation of students’ immunizations before they enter school. Requirements vary by grade; however, all students enrolled in school must have proof of immunization on record in the school health office. All students in kindergarten through grade 12 must have written proof, either from their doctor or from their parents’ records, of the following immunizations:

- DPT or Tdap Series (tetanus, diphtheria, acellular pertussis)
- Polio series and boosters given after the age of 4
- Hepatitis B Series
- MMR (measles, mumps, rubella) must have two
- Varicella given after the age of one

In addition, all students in grades 7-12 must have:
- Tdap booster given after 7 years of age
- Meningitis vaccine given after 10 years of age

A notarized statement must be on record in the school health office for any exemption from immunization requirements due to medical, religious or philosophical considerations.

Immunizations can be obtained at your clinic or any Ramsey County Public Health clinic. To access information on free or low cost shots, please call 651-201-5522 or visit health.state.mn.us/immunize.

For more information, contact the Minnesota Department of Health Immunization Program at 651-201-5503 or by email at immunization@health.state.mn.us.

PLEDGE OF ALLEGIANCE
Minnesota law requires all public and charter school students to recite the Pledge of Allegiance at least once a week. However, any student or teacher may elect not to participate, and their choice must be received with respect from others.

TRANSPORTATION
School transportation is provided for elementary students within attendance areas and for secondary students residing two miles or more from school. The district mails bus information to bus riders in August. Secondary students living less than two miles from school may purchase transportation for their student at a cost of about $200 per year. Parents wishing to contract for this service may obtain the documents at the district transportation website, isd623.feePay.com.

You can assist your children in having a safe and pleasant experience by reviewing the bus safety rules with them (located on the back of the bus card), and by monitoring their behavior at the bus stop. It is important to have students get to the bus stop about five minutes before the scheduled time. Then they are ready when the bus arrives, but not there so long that they are distracted or start to play at the stop. Student safety is improved when parents wait with their children.

Please make sure that your child’s bus schedule information is correct, including day care information if available. If you have questions or comments, please contact Jim Monroe at jim.monroe@isd623.org or at 651-635-1638. Thank you for your patience when dealing with bus issues.
Translations & Alternate Formats

If you, or someone you know, needs this information translated into a different language or put into an alternate format, please call the numbers listed below.

**Spanish**
Este documento contiene información importante del Distrito Escolar del Área de Roseville. Si necesita ayuda con esta información por favor llame a Marlene Stillman 651-604-3546 o a Cecilia Martino al 651-235-3426.

**Hmong**
Daim ntawv no muaj cov lus tseem ceeb tuaj ntawm Roseville Area cov tsev kawm ntawv tuaj. Yog nej xav tau daim ntawv txhais, thov hu tuaj rau Maider Lee 651-604-3548.

**Alternative Formats**
If you need this publication in an alternate format, such as Braille, large print, or audio tape, call 651-635-1600 or MN Relay 1-800-627-3529.