RAMS DISTANCE LEARNING PLAN

We know and understand there is a lot of change and uncertainty at this time. Your family's health and well-being is always our priority and we are committed to continuing your child's education while away from school due to COVID-19 (coronavirus). Governor Tim Walz has declared that all schools in Minnesota will begin offering distance learning this coming **Monday through at least April 30th.** At this time the governor is asking schools to prepare for students **returning to school buildings on Tuesday, May 5.** Please keep in mind that these plans could change. This message is to provide you with an overview of our distance learning plans.

**Why distance learning days?**
Our distance learning plan provides students with new learning and sustains previous learning. Our task is to create meaningful experiences related to learning goals and outcomes, aligned with state academic standards. With your help at home, we can make instruction and learning as meaningful as possible.

**About distance learning**
- Focuses on the most critical learning goals to make learning manageable for everyone.
- It requires less school time than a face-to-face school day.
- Establishes routines and structures that support students and families.
- It provides instruction that meets the needs of all learners to the best extent possible.
- Leverages digital tools that students are already familiar with.

**How distance learning days work**
Instruction will be delivered through school-issued student iPads using Schoology. Students have used this platform to support learning already and are very familiar with it for instruction and doing schoolwork. Ipads that were restricted will be unrestricted while students are participating in distance learning. Other materials and resources may be used, but students should begin by checking Schoology for each of their classes. Teachers have begun to check in with students via Schoology now. Students are encouraged to login to Schoology now to see direct communication from teachers before instruction begins March 30th.

Assignments and daily communication will be posted on Schoology by 8 a.m. While there are structured times that teachers are available, if students are not available during certain times of the day, they can do their learning at another time. We will be following the same school **calendar** regarding non-school days (e.g. April 10 is a non-school day).

Distance learning may change over time. We will continue to improve, and we also want to gather feedback from students, families and staff to learn what is working and what is not. We will continue to work closely with students and families to review distance learning and your students' needs.
### Student Schedules

<table>
<thead>
<tr>
<th>Possible Schedule for Students</th>
<th>Department Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Log on to Schoology</td>
<td>8am-10am or 12pm-2pm</td>
</tr>
<tr>
<td>1. Check for a daily announcement</td>
<td>Math</td>
</tr>
<tr>
<td>2. Look at assignment/activities posted for the day</td>
<td>Science</td>
</tr>
<tr>
<td>a. Assignments due that day will appear on your home screen</td>
<td>Electives</td>
</tr>
<tr>
<td></td>
<td>Student Support Services</td>
</tr>
<tr>
<td></td>
<td>9am-11am or 1pm-3pm</td>
</tr>
<tr>
<td></td>
<td>English</td>
</tr>
<tr>
<td></td>
<td>Social Studies</td>
</tr>
<tr>
<td></td>
<td>Special Education</td>
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<tr>
<td></td>
<td>EL</td>
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<td></td>
<td>AVID</td>
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</tr>
<tr>
<td>Social Studies</td>
<td></td>
</tr>
<tr>
<td>Elective 1</td>
<td></td>
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<tr>
<td>Elective 2</td>
<td></td>
</tr>
<tr>
<td>Elective 3</td>
<td></td>
</tr>
</tbody>
</table>

**Tips for Distance Learning**

1. Get up!
2. Develop a Routine
   a. Set a schedule
   b. Have a consistent work area
4. Limit distractions while you are working
   a. Silence cell phone
   b. Turn off the TV
   c. Put away the video games
5. Actively participate
   a. Post on message boards
   b. Collaborate with classmates
   c. Contact your teacher during their available hours
6. Take Breaks
7. Help each other out
   a. Family members
   b. Classmates
8. Get some rest

**Unique Aspects to Distance Learning**

1. Expect about 25 minutes of work per class per day.
2. Attendance will be based on your activity on Schoology
3. There is no penalty for late work, but we do encourage students to stay current on their assignments and not fall behind

### Staff Schedules

<table>
<thead>
<tr>
<th>English, Social Studies, Special Education, EL, AVID</th>
<th>Math, Science, Electives, Student Support Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30-9:00 Prep</td>
<td>7:30-8:00 Prep</td>
</tr>
<tr>
<td>9:00-11:00 Available to Students</td>
<td>8:00-10:00 Available to Students</td>
</tr>
<tr>
<td>11:00-1:00 Prep/Lunch</td>
<td>10:00-12:00 Prep/Lunch</td>
</tr>
<tr>
<td>1:00-3:00 Available to Students</td>
<td>12:00-2:00 Available to Students</td>
</tr>
<tr>
<td>3:00-3:30 Prep</td>
<td>2:00-3:30 Prep</td>
</tr>
</tbody>
</table>

### Assessment and Grading

Schoology will be the primary platform for classroom assessments. Teachers will continue to grade work and provide feedback to students. Teachers will be flexible with due dates due to the unique situations in which students may find themselves. There will be no penalty for late work.
**Student Support Services (SSS)**

We want to ensure that students have the academic, social and emotional support they need during distance learning. Teachers will be connecting with students as part of their instruction. If you feel your child needs additional support, please contact your school social worker, psychologist or another trusted adult. We want students to feel cared for and supported by their school community and trusted adults.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Todd Richter</td>
<td>7th Grade Counselor</td>
<td><a href="mailto:todd.richter@isd623.org">todd.richter@isd623.org</a></td>
</tr>
<tr>
<td>Julie Gabos</td>
<td>8th Grade Counselor</td>
<td><a href="mailto:julie.gabos@isd623.org">julie.gabos@isd623.org</a></td>
</tr>
<tr>
<td>Amy Grengs</td>
<td>School Psychologist</td>
<td><a href="mailto:amy.grengs@isd623.org">amy.grengs@isd623.org</a></td>
</tr>
<tr>
<td>Bo Vue</td>
<td>School Social Worker</td>
<td><a href="mailto:bo.vue@isd623.org">bo.vue@isd623.org</a></td>
</tr>
</tbody>
</table>

**Student Services**

Teachers who specifically support special education, 504 plans, intervention, and English learner programming will reach out to students and families to provide support and learning.

**Staff Connecting with Students**

If your student was connecting with a staff member individually such as participating in Check for Success, meeting with an AVID mentor, working with a SSS staff member, he/she will continue to “meet” via e-mail, Zoom or other e-tools for individual check-ins.

**Attendance**

Students are expected to attend daily and attendance will be monitored. Student access to Schoology will indicate attendance for distance learning. Families will continue to report absences in the same way by contacting the school by contacting ramsattendance@isd623.org or 651-482-5281.

**Communication**

Students and families can contact teachers via Schoology message, email or by leaving a voicemail on the teacher's school phone. Email is the most effective way to communicate with teachers at this time.

**Technology**

Schoolology and Zoom will be the primary platforms for students and teachers. Zoom will be the primary platform for educators to connect in real-time using audio and/or video. Students will receive Zoom guidelines about protecting student's privacy and etiquette.

- [RAMS Digital Learning Student Resources](#) Website
- Message Ms. Obando in [Schoolology](#)
- [RAMStechsupport@isd623.org](#) - email your questions to RAMS Tech
- Mr. Bauer: 651-288-5001
- Ms. Obando: 763-220-0125